

**EH&S Committee 6 Meeting**  
**CMU 065**  
**August 19, 2010 3:15pm.**  
Minutes by Sherri Huber

Present: Tracy Harvey, Sherri Huber, Ron Maxell, Robert Blum, Brenda Banks  
Stuart Cordts – EH&S representative

- I. Called to order by Tracy Harvey at 3:15 pm  
Minutes from May 20, 2010 meeting were approved via email.
- II. Reviewed Accident/Incident reports from June that have been corrected.  
2010-06-037> reviewed, no further action necessary
- III. Reviewed July 2010 Accident/Incident reports  
2010-07-076> incomplete, needs corrective action  
2010-07-086> reviewed, no further action necessary  
2010-07-096> reviewed, no further action necessary  
2010-07-096> incomplete, needs corrective action  
2010-07-113> reviewed, no further action necessary  
2010-07-108> reviewed, no further action necessary  
2010-07-132> incomplete, needs corrective action  
2010-07-078> incomplete, needs corrective action
- IV. Report from University-Wide Health and Safety Meeting on August 11, 2010.  
Presentation on New Small Utility Vehicle and Golf Cart Safety by Denis Sapiro.
  - To correct the hazards cited in L&I DOSH inspection 313893174, EH&S has modified the Health and Safety Program template for Departments to include small utility vehicles and golf carts. Plan revisions and training must be implemented immediately. Those using these vehicles without training and a modified Health & Safety Program are subject to a repeat serious citation and assessment by L&I. [Click here to get the new Microsoft Word® document of the template.](#)
  - There will be a Golf Cart training DVD available for viewing via EH&S website.
- V. Review of health and safety plan.
  - Started process of reviewing each department's health and safety plan – 1<sup>st</sup> plan from Dean's
  - Next month will continue process.
- V1. Meeting adjourned at 4:05 pm. Future meetings will be held 3<sup>rd</sup> Thursday of each month.